

Expense Reimbursement Request

Please complete and return to the booster treasurer for reimbursement of band expenses.

<i>For Treasurer Use Only</i>	
Date Paid	_____
Check #	_____

Pay to: _____

Address: _____

City/State/Zip: _____

Date requested/purchased: _____

Description of Services Provided or Products Purchased	Fund/Fundraiser*	Amount

PLEASE ATTACH ALL RECEIPTS.

- | |
|--|
| <ul style="list-style-type: none"> *General Fund Marching Band Jazz Band Pep Band Winter Drum Line Winter Guard Fundraising |
|--|

TOTAL: \$ _____

Circle all that apply

GENERAL FUND

- Awards
- Award Ceremonies
- Booster Office Supplies
- Special Events (*i.e. MB Family Picnic*)
- Spirit Committee
- Truck/Trailer Expenses
- Uniform Maintenance, Concert

MARCHING BAND

- Equipment/Props
- Flags & Equipment
- Meals
- Performance Videos
- Shoes & Access., Guard
- T-Shirts
- Staff Appreciation
- Transportation (cab rental & gas)
- Uniform Maintenance & Access.

JAZZ BAND

- Equipment
- Jazz Café
- Reward Parties

PEP BAND

- Awards
- Reward Parties

WINTER DRUM LINE

- Equipment/Props
- Meals
- Reward Parties
- Transportation (drivers)
- Travel
- Uniforms

WINTER GUARD

- Equipment/Props
- Meals
- Reward Parties
- Transportation (drivers)
- Uniforms

FUNDRAISING

- 4H Fair
- Bake Sales/Cookie Walk
- Brochure Sale
- Drive 4 Your School
- ISSMA Hosting
- Johnny Appleseed Festival
- Photo CDs/DVDs
- Scrip/Kroger
- Spirit Wear
- Sponsors, Corporate/Individual
- Other (specify)

Purchaser Signature: _____

Date: _____